

DEPARTMENT OF HEALTH SERVICES
COUNTY OF LOS ANGELES



SUBJECT: CHANGE OF STATUS

POLICY NO. 710

PURPOSE:: To insure that employees receive written notices of change of status.

POLICY:: Each employee whose employment status changes shall receive a written notice of the change in status, including classification title and rate of compensation.

DEFINITION:: Status is defined as that class identified by its respective item number and the letter designate appearing after the item number which denotes the basis upon which the position is to be filled.

AUTHORITY:: County Salary Ordinance

EFFECTIVE DATE: Nov 24, 1975

SUPERCEDES:

APPROVED: Signature on File
