

**DEPARTMENT OF HEALTH SERVICES**  
**COUNTY OF LOS ANGELES**



**SUBJECT:** SAFETY PROGRAM

**POLICY NO.** 910

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**PURPOSE::** To establish policy relating to the Department's Safety Program.

**POLICY::** Each facility/program administrator shall establish a Safety Program for each facility for which he/she is accountable. Such programs shall be in compliance with applicable laws, regulations and accreditation standards.

**GUIDE::** The responsibility for the Safety Program in each facility operated by the Department of Health Services shall be assigned to a specific employee who shall act as the Safety Officer. Safety Officers shall, at specified regular intervals, review the safety experience at the facility, or facilities, for which he/she is responsible to identify unsafe conditions and/or work practices and to recommend action necessary to correct such conditions or practices.

The goal of Safety Programs shall be to provide as hazard- free an environment as possible for patients, visitors. County employees and employees of contractors performing on- site services.

Each Safety Program shall include specific procedures for training, periodic inspection, accident analysis and investigation, and mechanisms for corrective action.

The Safety Officer in the Quality Assurance Program, Health Services Administration, is available for consultation in safety matters.

**CROSS REFERENCE::** DHS Safety Policy Manual

**AUTHORITY::** California Occupational Safety and Health Act JCAHO Accreditation Standards  
Los Angeles County Code

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**EFFECTIVE DATE:** Jul 25, 1990

**SUPERCEDES:** June 1, 1984

**APPROVED:** Signature on File

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