

**DEPARTMENT OF HEALTH SERVICES**  
**COUNTY OF LOS ANGELES****SUBJECT:** ROLE OF SECURITY STAFF**POLICY NO.** 931

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**PURPOSE::** To explain the responsibilities of the Security Staff in Department facilities.**POLICY::** The essence of security is prevention. The Security Staff is responsible for facility security against harm to patients, visitors, and employees, as well as against avoidable loss/theft of property. The Security Staff shall be responsible for providing:

1. Continuous security surveillance.
2. Protection of patients, staff, and the public from unauthorized visitors.
3. An operation which reduces the possibility of theft or loss of property.
4. Education of employees as to their responsibilities in the area of security.
5. Liaison with local police agencies to assure that Security Staff and police maximize their efforts and effectiveness in the suppression, reporting, and detection of crime, the recovery of property, and the apprehension of criminal suspects.
6. Emergency services of a nonsecurity nature deemed by the facility Administrator to be appropriate.

Facility Administrators shall be aware of the role of Security Staff and of the need to utilize this Staff in security functions. Emergency situations requiring variance from this Policy either by use of personnel for nonsecurity functions or extraordinary police action by Security Staff shall be reported to the Director of Security.

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**EFFECTIVE DATE:** May 08, 1978**SUPERCEDES:** August 3, 1977**APPROVED:** Signature on File