



Policy & Procedure Number	ACN
	CD-02-002
	Origination Date: 6/9/2020
	Revision Date:
Review Date:	
Approved By:	P&P Committee

TITLE: Safe Patient Handling

DIVISION: Ambulatory Care Network

SERVICE AREA/ UNIT: Ambulatory Care Network Facilities

1.0 PURPOSE:

To establish procedures within the Ambulatory Care Network (ACN) for safe handling of patients, and the prevention of workforce member and patient injury.

2.0 POLICY:

All workforce members who may be required to physically move, transfer or reposition a patient must be trained in the use of the mechanical lifting device. Workforce members must use the mechanical lifting device in accordance with manufacturer’s instructions and training.

3.0 DEFINITIONS:

- 3.1 Mechanical Lifting Device: Equipment used to assist workforce members in safely lifting, transferring and repositioning a patient.
- 3.2 Workforce Member: Employees, contract staff, affiliates, volunteers, trainees, students, and other persons whose conduct, in the performance of work for ACN, is under its direct control, whether or not they receive compensation from the County.

4.0 PROCEDURE:

- 4.1 Nursing and CMA workforce member(s) will be trained on how to safely operate the mechanical lift equipment.
- 4.2 The mechanical lift equipment shall be used in accordance with established manufacturer’s guidelines. Workforce members shall follow the facility standards of practice to clean and disinfect the equipment after each patient use.
- 4.3 Licensed Workforce member (RN, NP, MD) will assess the need for the use of the mechanical lift device prior to handling, moving, or lifting the patient.

5.0 MONITORING MECHANISM AND ACCOUNTABILITY:

- 5.1 Supervisors and Managers will identify at least two-three workforce members to be the train-the-trainers. The train-the-trainers may train or retrain any workforce members as needed. All workforce members will demonstrate competence on lift procedures and safe use of the mechanical lift equipment. Annual validation will be completed to ensure ongoing competence.
- 5.2 Supervisors and managers shall maintain a list of workforce members that have been trained and competent to safely use the mechanical lift equipment.

6.0 SOURCES AND REFERENCE:




- 6.1 Harbor UCLA Medical Center Safe Patient Handling Policy No. 433B
- 6.2 LAC+USC Medical Center Safe Patient Handling Policy No. 933
- 6.3 Rancho Los Amigos National Rehabilitation Center Safe Patient Handling and Mobility Policy No. B873

7.0 AUTHORITY:

- 7.1 California Labor Code Section 6403.5
Cal/OSHA AB 1136

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Approvals:

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P&P History

Date	Department	Policy & Procedure #	Comments	Next Review Due
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