

LAC+USC MEDICAL CENTER POLICY

Subject: EMPLOYEE ATTENDANCE AT UNION MEETINGS		Original Issue Date: 1/01/78	Policy # 528
		Supersedes: 5/9/17	Effective Date: 11/16/20
Departments Consulted: DHS Human Resources Human Resources Committee	Reviewed & Approved by: Attending Staff Association Executive Committee Senior Executive Council	Approved by: (Signature on File) Chief Medical Officer	
		(Signature on File) Chief Executive Officer	

PURPOSE

To allow employees to attend union meetings without negatively impacting LAC+USC Medical Center operations.

POLICY

LAC+USC Medical Center employees shall not attend union meetings or conferences on County time, which includes rest periods. Employees wishing to use accumulated time or personal leave to attend such meetings may request time off in the manner prescribed by their work area. The supervisor has the discretion to approve such request based upon the needs of the service.

RESPONSIBILITY

Administrators
Department Managers
Supervisors
DHS Human Resources
All Employees

REFERENCES

DHS Policy #771, Union Meetings
Memoranda of Understanding

REVISION DATES

August 1, 1994; October 20, 1998; April 9, 2002; April 19, 2005; September 30, 2008;
February 11, 2014; May 9, 2017; November 16, 2020