

Rancho Los Amigos National Rehabilitation Center
DEPARTMENT OF PEDIATRICS
POLICY AND PROCEDURE



SUBJECT: CHILD ABUSE AND NEGLECT

Policy No.: P133
Effective Date: 05/2014
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PURPOSE:

To outline the procedures for mandatory reporting of known or suspected or alleged patient abuse.

POLICY:

The Department of Pediatrics maintains responsibility in reporting occurrence of suspected child abuse and neglect to the appropriate agency.

Key Point : Refer to Reporting Guidelines for Known or Suspected Abuse. Policy B708

Children referred to Rancho who are suspected of being abused or neglected are evaluated by a Pediatrician, Social Worker and Psychologist. Referrals are made to the Child Protective Services (1-800-540-4000)

The Department of Pediatrics adheres to Administrative Policy #B708 "Reporting of Suspected Patient Abuse"

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Approved By:

Reference: Rancho Administrative Policy B708 (05/2018)

09/16 - Revised
11/19 - Revised

Elder Adults—65 years old or older

Dependent Adults—18 to 64 years old who are disabled

Child—persons under the age 18

KNOWN OR SUSPECTED ADULT ABUSE, SEXUAL ABUSE, ABANDONMENT, ISOLATION, FINANCIAL ABUSE, ABDUCTION, NEGLECT, or SELF NEGLECT

1. Notify Law Enforcement at X57042
2. Notify Patient's Physician
3. Notify Immediate Supervisor
4. Document in the medical records
5. Enter an online event report

Child Abuse

OUTSIDE RANCHO
Steps 1-5
6. Child Abuse Hotline 1-800-540-4000. Complete written report online at DCFS

WITHIN RANCHO
Steps 1-5
Do Not Call Child Abuse Hotline

COMPLETE STEPS # 1-5 ABOVE AND BELOW AS FOR ELDERLY/DEPENDENT ABUSE

Accused Outside Rancho: Private Home, Hotels, Shelter,

6. Contact 24-Hour APS Hotline: (877)477-3646 OR Submit an electronic report at APS online

Accused Outside Rancho: Long Term Facility, Skilled Nursing Facility, Nursing Home, Board and Care

6. Notify Long Term Care Ombudsman's Office Phone (800)334-

Accused Outside Rancho: Outside Hospitals and Clinics

6. Complete an Unusual Occurrence form.
7. Fax the "Unusual Occurrence" form to California Department of Public Health (CDPH) Fax # (714)567-2815

Accused Within Rancho Grounds: Patient, Visitor, Non-Rancho Workforce

6. Complete an SIR Form

Accused: Rancho Workforce Member

6. Supervisor or designee to ensure:
- Steps 1-5 are done.
 - Notify Human Resources.
 - Remove staff from patient care.
 - Complete an SIR Form
 - Ensure completion of Affidavits as needed.
 - Notify Risk Management within 24 hrs. Of incident.